

*Office Memorandum* • UNITED STATES GOVERNMENT

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TO : Robert Long, OIC

DATE: 24 October 1951

FROM : DAD/CD

SUBJECT: Biographic Intelligence

1. The accompanying minutes reflect comments on the biographic program which were made at the meeting held 10 October 1951. Of the several questions raised relating to the guidance of the Register in servicing consumer needs, three are summarized below:

a. What are the biographic uses, needs, and priorities by country, field of endeavor, organization affiliation, etc., of each office in the discharge of its mission?

b. Would the various offices be willing to adopt a standard form, similar to the sample attached, for requesting biographic information in order to facilitate the reference work of BR?

c. Should BR undertake to maintain files and prepare case histories on foreign groups and organizations, and, if so, what specific groups and organizations?

2. It is requested that the representatives who attended the first meeting survey their offices for opinions on the above questions, and that they meet again on 6 November at 10:00 a.m. in Room 1517, "M" Building, to discuss them and recommend appropriate action.

3. In addition to these three questions, the Agenda will call for the initial consideration of the following problems:

a. What unclassified sources of biographic information should be exploited, and by whom?

b. How far should BR go in exploiting large collections of biographic information held in government record centers?

c. Should BR attempt to index all the names appearing in documents received by the CIA Library, and, if so, what general procedures would enable the Register to best accomplish this objective?

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Enclosures: (2)

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